INFORMATION COLLECTED AND USE OF DATA

We collect two types of user data: 1) anonymous data that is automatically collected from all visitors to the Site and 2) personally identifiable data that you voluntarily submit to us.

1. Anonymous Data
   If you simply browse through the Site, read pages, or download information, we will gather and store certain information about your visit automatically. We use this information to help make our Site more useful to visitors, to learn about the number of visitors to our Site, and the types of webpages our users access. This information does not identify you personally. We collect the following information:
   • The Internet domain (for example, "xcompany.com" if you use a private Internet access account, or "yourschool.edu" if you connect from a school domain) and the Internet Protocol (IP) address (the unique numerical expression of the domain from which your computer operates and the computer that you are using; you cannot be personally identified by this number) from which you access the Site.
   • The types of browser, operating system, or mobile platform used to access the Site.
   • The dates and times the Site is accessed.
   • The pages visited.
   • The number of accesses to each page.
   • If users linked to our Site from a third party website, the address of that third party website.

2. Personal Data
   The type of information we may collect includes: your name, email address, your occupation, and your school or institutional affiliation and location (state, city, country). Personal Data may be collected when you:
   • Register on our Site.
   • Create content to share on our Site.
   • Send correspondence to our webmaster or other staff member.
   • Participate in an online survey.

   If you choose to provide us with personal information, we may use that information to:
   • Register on our Site.
   • Respond to your message.
   • Help us get you the information you have requested.
   • Provide you the requested service.
   • Allow you to select or change user preferences.
   • Make decisions about how to better make the Site suit your needs.
   • Personalize the content you see based on the activities and choices you have made.

   If you decide to give us personal information on our Site, by phone, or by mail, you may be contacted by us with the option to receive mail or e-mail. You will always be given the option to decline.

   You may also have the option of participating in public forums such as message boards or comment sections. Please remember that any information (comments, photos, sounds) posted on these areas becomes public information. If you use the chat function within the Site and disclose personally identifiable information, you should be aware that such information could be read, collected or used by other users. We are not responsible for the personally identifiable information you choose to submit through the chat function. Please exercise caution when deciding to disclose personal information.

3. Protecting Children's Privacy
   In an effort to comply voluntarily with the Children's Online Privacy Protection Act, we do not knowingly collect and retain personal identifying information from persons under the age of 13. We strongly urge children to check with their parents before entering information on this Site, and we urge parents to discuss with their children restrictions concerning the online release of personal identifying information to anyone they do not know.
4. **Use of Cookies**
   We may collect some data through the use of cookies. Cookies are alphanumeric identifiers that are transferred either to your computer’s hard drive (“long-term cookies”) or temporarily to your computer’s Random Access Memory (“session cookies”). A cookie can neither read data off your computer hard disk nor can it read files created by other websites. We use cookies to make visiting and using the Site easier.

   We only use long-term cookies to enable us to measure return visits to the Site. These cookies contain no personal information and will only be used in aggregate form. You may refuse to accept long-term cookies by adjusting your browser preferences.

   When you visit the Site, session cookies may be stored that last only as long as your session on the Site. They expire when your session ends and are not written onto your computer’s hard drive. For example, we will use a session cookie once you login as a registered user in order to unlock features such as viewing the results of a search and interacting with sections of the application. As with long-term cookies, no personal information is stored in session cookies.

   You may set your browser to refuse long-term and session cookies from any website that you visit. If you so choose, you may still gain access to some of the Site, but you may lose access to other portions.

5. **Third-Party Disclosure**
   We will not disclose your name or personal information to other organizations without informing you and giving you the opportunity to opt out.

   We may disclose Personal Data to third-party service providers who are contracted by us to facilitate services such as response to your service requests, sending of e-newsletters, response to your surveys, or other similar functions. All of our third-party service providers have access to your Personal Data solely for the purpose of providing services to you on our behalf, and they are prohibited from sharing your Personal Data with other third parties.

   We may disclose Personal Data to third-party entities at your request when authorized by law. We may also disclose Personal Data to third parties for law enforcement purposes or other purposes as may be specifically required by law.

   This Site contains links to the websites of other public and/or private organizations. While we make efforts to choose our links carefully, we cannot take responsibility for the content or privacy policy of linked websites. We encourage you to review the privacy policies on those websites.

6. **iOS or Mobile Features**
   If you are using a mobile platform such as iOS, and if you have the option of enabling mobile notifications, we will store a unique token to send you such notifications. Additionally, data may be collected via a mobile platform in the same manner as data is collected via the Site.

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8. **Questions**
   If you have any questions or concerns about these polices, or our data collection practices, please send them to our Webmaster at esdwebm@usc.edu.